

# Delta Academy

SCHOLARSHIP - CHARACTER - CITIZENSHIP



**STUDENT/PARENT HANDBOOK**

**17-18!**

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**On My Honor .....**

## **DELTA ACADEMY**

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DELTA ACADEMY COMPLIES WITH ALL APPLICABLE LAWS REGARDING AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY IN ALL ITS ACTIVITIES AND PROGRAMS AND DOES NOT DISCRIMINATE AGAINST ANYONE PROTECTED BY LAW BECAUSE OF AGE, CREED, COLOR, NATIONAL ORIGIN, RACE, RELIGION, SEX, HANDICAP, VETERAN, OR OTHER STATUS.

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## Foreword

The purposes of this handbook are:

- I. To provide students and parents with a better understanding of the organization and administration of the school program.
- II. To encourage and establish correct school habits and a favorable attitude towards the school and its activities.
- III. To serve as a guide to the students in making their education experiences as profitable as possible.

***The Delta Academy Student/Parent Handbook is a guide to life at Delta Academy. It provides useful information regarding programs, policies and procedures. The School reserves the right to amend these programs, policies and procedures as necessary throughout the school year.***

One copy of this handbook is furnished to each student at the beginning of each school year. It is important for both students and parents to become thoroughly familiar with the information provided.

**This handbook should be kept throughout the year as a handy reference for answering questions concerning Delta Academy.**

When hundreds of people live and work together in one building, rules and procedures are necessary to avoid complete confusion. All questions that may arise cannot be answered in this handbook; therefore, students and parents are urged to keep in touch with teachers, counselors and school officials concerning all parts of the school program.

Your school offers you many opportunities for growth in knowledge, in skill, in appreciation and in human understanding. Make the most of the opportunities day by day and you will be rewarded by the deep satisfaction that comes from personal growth.

With the hope that this handbook will promote loyalty, honesty, sportsmanship, school pride and genuine spirit of understanding, it is sincerely dedicated to the youth of this school community.

This handbook is also available for download on the main page of Delta Academy's web site at: <http://www.deltaacademy.org>

## Welcome to Delta Academy

The information in this handbook is carefully prepared and is presented so that it will be of value in helping you adjust to our school and to become a real part of it.

The ultimate purpose of education is to help each pupil become an effective citizen of his community and nation. To develop and accept the responsibilities and obligations of good citizenship will help us to participate successfully in the changing world of tomorrow. We hope you will participate within our school, which will prepare you to live a full life. Always remember the success you will receive at Delta Academy will be in proportion to the effort you put forth.

Delta Academy welcomes you to its ranks and we hope you will always have the desire to do the things that will make our school great.

### Your Record

Every day you live you are making a record. You should ever be conscious that this record becomes synonymous with your name. The working world has learned through experience that a complete school record of your scholarship, activity and citizenship gives valuable information in evaluation your ability and fitness to do certain jobs. Your school record is a link in your life that will be examined many times through the years by those concerned about you and your future. **Remember that your record is what you yourself make it.** Make yours one that you will be proud to claim.

Individual ongoing records are maintained and will be provided to parents upon request or as needed. This includes cumulative records, honors, attendance, tardies, demerits, etc.

### Accreditation

Delta Academy holds AA accreditation by the Mississippi Association of Independent Schools in Elementary and A in Secondary.

## Philosophy

The Board, administration, teachers and parents of Delta Academy believe that a school system should provide a basic academic curriculum for both college bound students and those who plan to enter the workforce.

We believe that a school should endeavor to develop creativity, independence, integrity, honesty and respect for authority, property and the rights of others. **Lying, cheating and stealing have no place at Delta Academy. At the conclusion of ALL tests, each student will be required to write and sign a pledge on the back of his/her paper stating: "ON MY HONOR, I PLEDGE THAT I HAVE NEITHER GIVEN NOR RECEIVED ANY UNAUTHORIZED HELP ON THIS WORK." Honor can be learned, and at Delta Academy we have included it as an integral part of each student's learning experience.**

Student activities form an integral part of the school program. Involvement in these activities provides an opportunity for the application of democratic principles essential to becoming an effective American citizen.

We believe that the school shares with the home, church and community the responsibility of the total education of the student.

We believe that the teacher is the ultimate component in providing the varied learning opportunities in a controlled atmosphere of free expression and student participation. All faculty members and administrators are expected to be professional at all times. The teachers not only must facilitate learning – to stimulate it, guide it and ensure that it happens – but must develop inquiry and value clarification among their students.

The school, through the guidance and testing program, should make the students more aware of themselves and their potential. They should be led to accept responsibility for their own decisions, to choose the direction their education and life will take and to develop the self-discipline needed to reach their individual goals.

The school population consists of students of various lifestyles, cultural backgrounds, economic opportunities and degrees of maturity; therefore, the school should include experiences to meet the needs of all its students regardless of their post-high school plans. Because today's society is changing so rapidly, the curriculum should constantly be examined to make sure courses offered meet the needs of the student.

The school has a definite obligation to develop talents and capabilities to give each student a sense of fulfillment and self-confidence based on accomplishments and a sense of belonging through participation in various extracurricular activities. Accepting the responsibility, the school establishes a total education program by providing, supporting and urging student participation in a variety of organizations. Though the entire community shares the responsibility for educating its youth, the school must accept the role of leadership in this task. With the dedication of the faculty, the leadership of the administration, the support of the school board, and the continued goodwill of the community, DELTA ACADEMY will meet the needs of its students.

## Objectives

The student will be able to interpret information, understand facts, principles and concepts, develop communication skills that will enable him to survive in further education and in his chosen occupation.

The student will be able to function as an informed consumer to meet his need for financial Security

The student will develop initiative and self-reliance with pride in his workmanship.

The student will be tolerant of others views and will recognize the importance of others rights.

The student will hold respect for authority and the property of others.

The student will be able to filter information and make decisions on a logical basis.

The student will have an understanding of our American system based on democratic principles and will be able to function in his local government and in national and international affairs.

The teacher will utilize local resources to demonstrate and reinforce application of classroom principles.

The teacher will maintain classroom flexibility in order to meet the students changing needs, interests and abilities.

The teacher will continue to upgrade professional knowledge and be aware of the changes occurring in the students world.

The student will be able to evaluate his ability and interests and develop an accurate self-concept.

The student will make a decision as to further education or entry into the world of work, based on his interests and ability.

## Bell Schedules

### 7th – 12th Grade

<b>Period</b>	<b>Time</b>
Warning Bell	7:55
1st Period	8:00 9:02
2nd Period	9:05 9:55
Break	9:55 10:10
3rd Period	10:13 11:04
4th Period	11:07 12:00
Lunch	12:00 12:25
5th Period	12:28 1:18
6th Period	1:21 2:11
7th Period	2:13 3:00

### Entrance Requirements

Any student transferring to Delta Academy in grades 1-12 must submit a completed Application for Admission and be tested in order to be admitted. Students scoring low on the test will, along with parents or guardian, meet with the Headmaster to determine placement for that student.

Delta will no longer accept 11<sup>th</sup> and 12<sup>th</sup> grade transfers. (The Board may approve applicants under certain circumstances)

The Headmaster and Guidance Counselor must approve transcripts for acceptance into the 10<sup>th</sup> grade. The applicant must meet the standards of Delta Academy and of the MAIS. (Ex: 4-year subject program). The applicant should not require special summer school or arranged schedules...they should be on track with the school program.

Grades 1-9 teachers will construct a pre-test for admission. Each teacher will form a test for his/her grade, administer the test, and then recommend whether that student should or should not be accepted. The student must also provide a transcript/testing from their prior school/schools before the Headmaster makes a ruling on acceptance or denial.

Students from sister private schools will be given special consideration for acceptance in the spirit of cooperation within the MAIS.

No student will be enrolled at Delta Academy if they have been expelled from another school.

### Immunization Regulations

The MS Legislature has made it mandatory for all students attending school or K5 to be vaccinated by four years of age. The minimum number of immunizations required are: Diphtheria, Tetanus and Pertussis (DTP)- 5 doses, Polio 9(IPV)- 4 doses, Hepatitis B- 3 doses, Measles and Mumps and Rubella (MMR)- 2 doses, and Varicella (chickenpox)- 2 doses. The law requires removal of children from classes if they are not adequately immunized. Delta Academy wishes to cooperate with this ruling. All students in grades K-12 will be required to present a Certificate of Compliance (Form 121), which may be secured from the local health department or family doctor. Failure to do this will result in suspension until such time that a statement of immunization is secured in the school office.

### Mandatory Random Drug Testing

At least twice yearly, Faculty, Administration, Board Members, and Students will be subjected to drug testing. Please be aware of this policy and the steps involved. This policy will give your children another reason to decline the offering of illicit drugs.

NO student will be allowed to leave the school premises for ANY reason whatsoever once being called for drug testing to begin.

## Policy for failed drug tests:

1<sup>st</sup> Offense - Parents will be notified and the student will enter into drug counseling, which will be set up by the Headmaster. The length of the drug counseling will be determined by the Headmaster, but will be no fewer than two months. The student will be allowed to attend to school, but his or her participation in extracurricular activities will be solely left up to the coach, etc.

2<sup>nd</sup> Offense - Parents will be notified and the students will enter into drug counseling, which will be set up by the Headmaster. The length of the drug counseling will be determined by the drug counselor, but will be no fewer than six months. The student will no longer be allowed to be on campus for any reason whatsoever, and will no longer be able to participate in extracurricular activities. If the second offense is to occur in the spring, and the student is a Senior, the student will NOT be allowed to participate in Graduation ceremonies to any extent. Drug counseling still must be completed in order to receive a diploma from Delta Academy.

3<sup>rd</sup> Offense - After parental notification, the student will no longer be able to attend Delta Academy.

This drug policy is NOT on a year-by-year basis; it is in effect the entire time the student is enrolled at Delta Academy.

Any student to fail a drug test will have that in their cumulative record.

## Curriculum

The entrance requirements of different colleges vary widely. Very few colleges require exactly the same distribution of entrance units in English, Mathematics, Science, Social Studies, Foreign Languages, and other approved subjects. Furthermore, scholarship requirements vary widely. Some colleges will not accept a student unless he/she ranks in the upper two-thirds of his/her class, and some put in on a grade point average basis. In addition, more and more colleges are requiring successful scores on Scholastic Aptitude Tests (ACT/SAT).

The possession of a diploma from any high school is not a guarantee of entrance to all colleges. Students should make the selection of courses taken in high school in accordance with specific entrance requirements of the college he/she chooses.

## Regulations Pertaining to the Program of Studies

The curriculum a student chooses must meet the approval of the parents, the counselor, and the Headmaster.

Graduating Seniors and students with special circumstances may take six major subjects.

ALL students are required to take six academic subjects, ONE of which must be English. (Delta Singers will only count toward one academic subject toward eligibility during a student's freshman year). (Variance from this requires Headmaster approval)

No student may earn more than six units during one regular session without special permission from the Headmaster.

Certain subject may or may not be weighted, discretion will be left up to the Headmaster and Guidance Counselor.

**\*\*\*NOTICE TO ALL PARENTS\*\*\* - NO child will be permitted to enter the 1<sup>st</sup> grade unless his/her 6<sup>th</sup> birthday is on or before September 1<sup>st</sup> of the school year.**

Requirements for IHL and Graduation from Delta Academy

English	4 Units	English I, II, III, IV
Math	4 Units	Algebra I, II, Geometry, and a Senior level math (Algebra III or Advanced Math)
Science	4 Units	Biology I, Chemistry, Physical Science, A&P
Social Studies	4 Units	World History, American History, American Government, Economics, World Geography, MS Studies
Fine Arts	1 Unit	Art History, Delta Singers
Computer App.	1 Unit	Computer I, II, Keyboarding (1/2 unit)
Foreign Language	1 Unit	1 year of Spanish
Advanced Electives	3 Units	2 years of a Foreign Language, or 1 year of a Foreign Language and Advanced World Geography; Biology II; Physics
<b>TOTAL</b>	<b>23 Units</b>	

**\*\* The Valedictorian and Salutatorian must have taken four years of mathematics, including Advanced Math, and four years of Science, including Chemistry and either A&P and Physics. If Spanish II is offered, they must also take that.\*\***

## Curriculum at Delta Academy

### Grades 1-3

Language  
Numbers  
Reading  
Spelling  
Science  
Soc. Studies (3)  
Penmanship  
Music/Art  
PE  
Computers  
Accelerated Reader

### Grades 4-6

English  
Math  
Reading  
Spelling  
Science  
Soc. Studies  
Music/Art  
PE  
Computers  
Library  
Accelerated Reader

### Grade 7

English  
Math  
MS Studies  
Science  
Spelling/Literature  
Athletics

### Grade 8

English  
Pre-Algebra  
American History  
Science  
Spelling/Lit.  
Christian Character  
Athletics

### Grade 9

English I  
Algebra I  
Geography  
Biology I  
Delta Singers  
Keyboarding  
Art History  
Athletics

### Grade 10

English II  
Geometry  
World History  
Biology II  
Computer I  
Computer II  
Spanish I  
General Business  
Delta Singers  
Art History  
Athletics

### Grade 11

Algebra II  
American History  
Chemistry  
Delta Singers  
Spanish II  
Adv. World Geography  
Computer II  
English III  
Journalism  
Art History  
Delta Singers  
Athletics

### Grade 12

Advanced Math  
Algebra III  
American Government  
Computer II  
Economics  
English IV  
General Business  
Journalism  
Anatomy and Physiology  
Psychology  
Art History  
Spanish II

Delta Singers  
Athletics

VALEDICTORIAN/SALUTATORIAN MUST BE ENROLLED AT DELTA ACADEMY DURING THEIR ENTIRE SOPHOMORE AND JUNIOR AND SENIOR YEARS. GRADES ARE CALCULATED ON BASIS OF FOUR-YEAR ACADEMIC COURSES.

Students who do not meet academic requirements for graduation will not be allowed to participate in Baccalaureate or Graduation exercises.

A student may not take two English classes for new credit in one year. (Exceptions will be considered by the Headmaster)

**VAL/SAL/BETA MUST BE TAKING 6 ACADEMIC COURSES:**

**COURSE OFFERINGS:**

**ELECTIVE**

Psychology  
Drivers Ed  
Accounting  
Delta Singers  
Athletics  
Spanish I  
Journalism  
Health  
Biology II  
Christian Character  
Computer II  
General Business

**COLLEGE PREP**

Algebra I, II, III  
Geometry  
Advanced Math (W)  
English I, II, III, IV  
Geography  
World History  
American Government/Economics  
Biology  
Anatomy and Physiology (W)  
Chemistry  
Physics (W)  
Spanish I and II (W)  
American History  
Advanced World Geography  
Computer I

Non-Academic units include: Athletics, Tutors, Drivers Ed, and Office Aid. None of these courses may be counted as academic units.

### Classification of Students

5 Credits      10<sup>th</sup> grade

10 Credits     11<sup>th</sup> grade

15 Credits     12<sup>th</sup> grade

The classification of a senior does not necessarily qualify a student as a candidate for graduation.

### Changes of Schedule

No student will be allowed to change his/her class schedule without permission from the Guidance Counselor and Headmaster. Before any teacher can drop or add a student to his/her roll, the student must present the teacher with a PERMISSION TO CHANGE SCHEDULE form from the office authorizing the change. No schedule will be changed after ten school days.

### Correspondence and Summer School

The last five units must be earned in residence at Delta Academy before the school may grant a diploma.

Only two units (2 courses) of correspondence may be accepted by the MAIS. Correspondence courses and summer school courses are only accepted in extraordinary circumstances and must be approved by the Guidance Counselor and Headmaster prior to taking. First option will be summer school taught at Delta Academy if it is offered that year.

All other summer school courses not taken at Delta Academy must be approved by administration. All work must be completed by the date at which the approved establishment sets without extension. Summer school must be done in completion to avoid retention. Remedial correspondence work will not be allowed during the school year.

Junior High and Elementary summer school work is not accepted. Elementary students who fail reading, math, or a combination of two academic subjects **WILL BE RETAINED**. Seventh and Eighth grade students who fail two or more subjects **WILL BE RETAINED**.

### Counseling Service

It is the aim of Delta Academy to help each student profit as much as possible from his/her high school program and to assist in plans for employment or further educational study after completing this school program. The Headmaster, Counselor, or Teachers are available to discuss with students or parents any problem or questioning arising relative to the educational program of the school. The school officials invite parents to contact the school when problems arise.

## Parent-Teacher Conferences

Anytime students or parents are having problems with classroom activities, the following is the correct protocol to follow:

1. Schedule a meeting with the teacher
2. Schedule a meeting with the Headmaster

If students or parents are having problems with things outside of the classroom, please call the office and schedule a meeting with the Headmaster.

## Elementary and High School Attendance

Regular and punctual attendance on the part of all students is necessary for successful accomplishments at Delta Academy. Repeated absences frequently cause students to become discouraged and often fail. It is, therefore, important that parents have their children in school on time every day that the school is in session, and only in unavoidable cases should a student be taken out of school before the close of a day.

If a student misses twenty days in a school year, all day or in a subject area, the student cannot receive credit for work. This means twenty days per subject for a one-credit course and ten days for a half credit course. Parents will NO LONGER be notified by letter when a student has missed fifteen days for a one-credit course or seven days for a half credit course; both students and parents now have access to Jupiter Grades and can see absences and grades at any time they would like. Unusual circumstances resulting in excessive absences will be subject to a review by the Administration to determine if the student does or does not receive credits for work done during the year. This does not include school field trips or school sanctioned events.

**NO STUDENT WILL BE ALLOWED TO LEAVE SCHOOL FOR ANY REASON WHATSOEVER WITHOUT PERMISSION FROM THE HEADMASTER'S OFFICE!!!**

## Absences

Excused absences are those due to illness of the student, serious illness or death in the immediate family, medical appointments, and school sponsored events.

**PARENTS** - If your child will be absent from school, please call the school or send the Headmaster an email through Jupiter between 7:45 and 8:30am. If the school does not hear from a parent, the office will attempt contact. If no contact is made, the parent is at fault.

Absences not verified by personal contact from parents will be considered as unexcused. Students have ONE day after an absence to clear up unexcused absences. **THE CONSEQUENCE OF THE UNEXCUSED ABSENCE WILL BE THE LOSS OF TWO POINTS OFF THE NINE WEEKS AVERAGE OF EVERY CLASS MISSED DURING THE ABSENCE.**

Signed notes from a parent are not considered as excused.

Also, students who are unable to attend school the day following an extracurricular event will also be subject to losing ONE point in every class for that nine weeks.

Any athlete missing the day following an extracurricular event will be subject to suspension for the following game.

Unexcused absences DO APPLY to days that are scheduled as half days.

### Tardies

All students are tardy when the bell rings and they are not where they are supposed to be.

All students are first tardy when the 8am bell rings. Any 7-12 grade student that is tardy three times per nine weeks will lose two points in all classes for that nine weeks. All elementary students in grades 1-6 will lose two points for every fifth tardy per nine weeks.

Students will be counted as absent for the entire class after 8:10am. Tardies during school will be handled in school.

All students who are tardy are to report to the office to sign in, or they will be counted absent until they do so.

During school, students that are tardy to class need an excuse from the previous teacher to get into the next class.

### Dismissal From School

Without prior approval, the school will call parents or guardians before any student is allowed to leave campus. If it is believed that the students used their cell phone to call a parent to check them out, the cell phone will be taken and the release of the student from school will be left up to the Administration. (Student will also be subject to the cell phone rule) All students dismissed from school because of illness will be sent directly home or to a doctor after the parent has been contacted. ANY STUDENT LEAVING OR ENTERING SCHOOL LATE DURING THE DAY MUST SIGN OUT OR IN ON THE PAD IN THE SCHOOL OFFICE WITH THE APPROVAL OF THE HEADMASTER. ANY STUDENT THAT LEAVES CAMPUS WITHOUT DOING SO WILL FALL UNDER THE CONSEQUENCES OF SKIPPING SCHOOL.

### Make-up Work

All work missed as a result of an excused absence must be made up within the number of days missed or it will be recorded as a zero by the teacher. Students who get an excused absence will not be penalized in their work provided they make up the work missed. Students should remember it is their responsibility to contact the teacher about arrangements for making up work! It is NOT the responsibility of the teacher!!! Prolonged illness or other providential reasons will constitute exceptions to this rule.

### Grading System

The marks for daily recitations, homework, and tests are combined to determine each nine weeks grade.

A+	100-99	B+	92-91	C+	84-83	D+	75
A	98-96	B	90-88	C	82-78	D	74-73
A-	95-93	B-	87-85	C-	77-76	D-	72-70
						F	Below 70

Students transferring to Delta Academy will be assigned numerical equivalents, based on the scale listed above, for the letter grade received from the student's previous school. Grades will be recalculated if the student's previous school is on a grading point scale different than Delta Academy.

### Scholar and Honor Rolls

Scholar Roll - A grade of 93 or above in all subjects.

Honor Roll - A grade of 85 or above in all subjects.

Semester and yearly honor rolls will be determined by the semester averages and/or the yearly averages. Highest average awards will be based on all work through the final nine weeks grading period in grades 7 through 11.

### Passing and Failing

Any student who does not record better than a 70 in each class will not pass that class, and will need to attend summer school for grade recovery. In grades 1-8 a student is not eligible for summer school for the purpose of promotion. If a student fails two consecutive years, he/she will be called before a review board to discuss his/her future at Delta Academy. The review board will consist of the Headmaster and Executive Board members.

### Progress Reports and Report Cards

Students will no longer receive either. All students are set up on Jupiter Grades and all students and parents have access to Jupiter Grades twenty-four hours a day, seven days a week.

\*\* Note: Jupiter Grades rounds grades up UNTIL the Final Average. Final Averages WILL NOT be rounded up. The Final Average IS the Final Average. \*\*

### Exemption Policy

To encourage good attendance and grades, the following exemption policy will be in effect for second semester exams for students in grades 9, 10, 11, and 12.

12<sup>th</sup> grade students who meet requirements may be exempt from all final exams.

11<sup>th</sup> grade students who meet requirements may be exempt from 3 final exams.

10<sup>th</sup> grade students who meet requirements may be exempt from 2 final exams.

9<sup>th</sup> grade students who meet requirements may be exempt from 1 final exam.

Any student who has missed five day or less, has an average of 90 or higher for the year and has less than nine tardies for the year may choose to be exempt from final exams.

Any student who has missed eight days or less, has an average of 93 or higher for the year and has less than nine tardies for the year may choose to be exempt from final exams.

Seniors who have been absent for no more than ten days and has less than nine tardies for the year may be exempt second semester with an 85 average for the second semester for each individual class.

Any student that has been suspended or that has been tardy three times for first period and had points deducted for any nine weeks WILL NOT BE ELIGIBLE TO BE EXEMPT.

\*\* Note: The days missed are applicable to all classes. \*\*

### Regulations for Student Conduct

Discipline is looked upon by the Administration as a means to accomplish two primary purposes: (1) to insure students and teachers against annoying, distracting, or disorderly conduct which results in the loss of valuable time and learning opportunities; and (2) to help develop within each student the capacity for enlightened self-control and a safe atmosphere. Education is a privilege provided for the young people of this school community by parents who recognize the importance of education. It is not a "right" to be exercised without regard for the welfare of others, and should not be claimed without the acceptance of certain responsibilities. Each student should feel his individual responsibility to every other student by

conducting himself in such a way as to improve the general welfare of all rather than to interfere with the educational opportunities of his classmates. Each student should be aware of his responsibility to his parents to the extent that he will take the fullest advantage of every opportunity made available.

No organization can function in an orderly and efficient manner without reasonable adherence to certain rules, whether written or unwritten; and little learning can take place in an atmosphere of disorder. It is with this thought in mind that the following regulations are set forth with the belief that students will respond more constructively when it is clearly known what standards of conduct are expected of them. It is hoped that these regulations will not be looked upon as an end in themselves, and attempt to enforce rigid "military type" regimentation, or an insistence upon unquestioning obedience to authority, but rather as a guide in the development of desirable character traits and an aid to the learning process. However, any student who repeatedly demonstrates unwillingness to accept his responsibility, by conduct, which disregards these standards, will forfeit his privilege of attendance at Delta Academy.

Every effort will be made by the Administration to enable a student to correct his conduct before resorting to suspension or expulsion. If these efforts fail, the student will be suspended until he/she and his/her parents have had a conference with the Headmaster.

Some kinds of conduct which should be avoided by every student are as follows: Disrespect to teachers, administrators and school personnel; cheating; truancy; gambling; fighting; insolence; stealing; vandalism; smoking; possession of obscene literature; knives; firearms; alcohol; drugs or cigarette lighters; and other conduct or language which disregards school citizenship.

To attend a school function of Delta Academy, each student must understand that he or she must abide by the rules and regulations of Delta Academy. If out-of-school dates are asked to attend, it is the responsibility of the Delta Academy student to inform his/her date that they must abide by the rules and regulations of Delta Academy. If either breaks rules, the Delta student is held liable.

### Detention

Detention is a normal method of student discipline. Detention is most often given as a result of demerits being given to a student. (Please see the demerit list that is provided). The demerit system is totally up to the teacher to use. Detention will be served for a specific time outside the normal hours of the school day. The Administration will set the time, place, and nature for detention. It normally consists of manual labor, such as picking up trash around the campus, cleaning bathrooms, etc. Students will be notified through Jupiter Grades, or by a staff member, when they are being assigned detention. Failure to report for detention will result in a one-day suspension.

### Suspension

Students may be suspended from school for a period of time determined by the severity of the act, not to exceed five days. Each day of suspension will be counted as an unexcused absence and result in the loss of two points from the grading period average in each class. All work is to be made up.

## Expulsion

Students who willful misbehavior endangers the welfare of other students, or whose continued disregard for established rules disrupts the school environment, are subject to expulsion. Anytime something happens that may warrant an expulsion, the Headmaster will notify the Board of Directors. The student may also exercise his/her right to a hearing to explain their acts. A “due process” hearing will be conducted if warranted.

## General Discipline

The following actions may be used to handle general misconduct by students. Teachers may administer any of the following:

1. Warning
2. Demerits
3. Detention
4. Loss of privileges
5. Parental conferences
6. Corporal Punishment

## Corporal Punishment

Corporal punishment is considered a final procedure when all else fails, but can be used at the discretion of a staff member if he/she feels it is warranted. All personnel will use the following procedure when corporal punishment must be used:

1. Paddling is the only corporal punishment to be used.
2. No more than three licks are to be given and are to be administered by Administration or a coach.
3. Another staff member must witness the application of corporal punishment.
4. The student is to be told the reason for punishment.
5. The student will repeat to the teacher why he/she is being punished.
6. The paddling is then administered.
7. The parent will be notified before corporal punishment is administered.

### Care of School Property

The walls in the building, the furniture in the classrooms, library, gym, etc. – in fact, the building and whatever fixtures they contain—are provided at great expense and sacrifice by the students’ parents and patrons of Delta Academy.

Every student should not only refrain from defacing or destroying school property, but should make every effort possible to encourage his/her friends and fellow students to care for school property.

Help the janitorial staff by placing all paper and wastes in containers provided for this purpose. Do not throw paper on the campus or on the floors. Any student causing damage to school property either intentionally or through neglect on his/her part will be liable for such damages and face disciplinary measures. Damage to the school property can only result in less money being spent on other needs.

### State Gun Laws

The state law effective 1994 states that any person bringing guns or explosives on public or private school grounds or school buses could be arrested on felony charges and face up to three years in prison upon conviction under one of a broad range of new state laws which took effect in July 1994. The law makes it a felony to encourage or assist a person less than 18 years of age to carry firearms or explosives on to school property. The law also includes stiffer penalties against parents or guardians who knowingly allow a child to carry a deadly weapon in violation of state laws. Violations may lead to suspension/expulsion. This policy includes knives, or any dangerous item designed or used to cause injury or pain.

### Alcohol or Other Intoxicants

Possession or use of any form of intoxicants (alcohol or drugs) on campus or at any school-sponsored event is strictly forbidden and will result in suspension or expulsion. This includes students who arrive intoxicated to a school event, or having been in use of alcohol or drugs prior to a school event. Parents/Guardians will be notified. The penalty will be a minimum of two days of suspension. Drug possession will result in a longer suspension or expulsion.

### Prohibited Use of Tobacco Products

Tobacco is highly dangerous. Students and school staff are not to smoke or use smokeless tobacco products in the school buildings or on school grounds at any time or during school-sponsored activity. Students should not have in their possession tobacco, lighters, or matches. Failure to adhere to this rule will bring immediate disciplinary measures from the Administration. Vapor cigs will be looked upon the same as cigarettes and student possession on campus or any school related event of either would be subject to suspension.

## Cell Phones

Students are not to use cell phones, beepers, cd players, mp3 players, iPods, or any other similar devices at school. However, we do understand that students will have these on campus. Each student in grades 7-12 will be assigned a cell phone locker. All cell phones, and any other valuables, are to be put into their assigned locker before school begins. Students can remove their items after three o'clock. Each student will be given his or her own key to their cell phone locker, and a spare key will be kept in the office. Should any student lose their key, he or she must pay a fifteen dollar fee for another key. Any student that is caught with any of these devices on them physically, in their belongings, or in their school locker, will serve a minimum one-day automatic suspension.

**\*\* Each student should protect his or her own key and keep it secure. The school is NOT responsible for the content of the locker.\*\***

## Cheating and Stealing

**Cheating** - Students must do their own work. Cheating is an immoral act, which will not be tolerated. From homework, to quizzes, to pop test, to tests, to final exams... ALL WORK IS TO BE DONE BY THE STUDENT WITHOUT CHEATING!!! If a student is found guilty of, or caught, or allowing another student to cheat in any way whatsoever, the student will receive an "F" and WILL NOT receive credit for that class. In other words, the student is automatically in summer school if the student chooses to cheat. The student will still remain in that class and is still expected to do all of the work that the other students are required to do. If the student fails or refuses to cooperate, that student is subject to expulsion.

**Stealing** - All students are expected to respect the property of others at all times. Students who are found guilty of this action will be subject to suspension/expulsion. Appropriate law enforcement agencies may also be notified.

## Boy-Girl Relationships

Boyfriend-Girlfriend relationships should be guided and chaperoned from the home. School is not the place for outward displays of affection for one's boyfriend or girlfriend. If such a situation occurs and persists, the school will be forced to take appropriate action that will be left up to the Administration.

## Married Students

The Quitman County Educational Foundation has adopted a policy that married or divorced students will not be allowed to enter or remain in school. Also, students who become pregnant will not be allowed to continue to attend Delta Academy. This includes the father and the mother.

## Motor Vehicles

Students with valid driver's licenses will be allowed to drive a motor vehicle on campus as long as they observe the necessary precautions for safe driving. Students who ride motorbikes to school will also be expected to conform to regulations pertaining to motor vehicles. Motorbikes are not to be ridden across the grounds of Delta Academy. No one will be allowed to drive without a license or permit; if such an instance occurs, your vehicle can be towed with no warning. Copies of drivers' licenses and insurance information will need to be photocopied and turned in to the office. Students are not allowed to sit in parked vehicles on campus, and will need permission from the office to return to a vehicle during a school day. Failure to follow the rules could result in temporary or permanent loss of driving privileges on campus.

## Dress Code

There is a close relationship between students dress and conduct. Any dress that attracts excessive attention, distracts or interrupts either the learning process or any school activity is prohibited. Female teachers are in charge of the girls' dress code. Dress length for the girls is like hair length for the boys; if a female teacher says a dress is too short, then it's too short. Same as hair length for the boys; if a teacher says hair is too long, then it's too long. A good general rule for boys is if the child has to comb it to keep it out of his eyes, or can pull the front of his hair down to his eyes, then it's too long. Inappropriate messages on clothing are also against dress code, which also includes shirts that advertise alcoholic beverages. The following regulations apply to the dress of students:

### BOYS:

Blue jeans, khakis, dress pants, and cargo pants are allowed. No holes or frays.

Delta Academy t-shirts can be worn un-tucked.

Collared shirts may be worn and must be tucked in.

Name brand t-shirts may be worn and be tucked in. (Drake, Nike, Polo, Columbia)

College and University t-shirts may be worn tucked in.

Khaki shorts may be worn.

If shorts or pants have a belt loop, then wear a belt.

NO GYM SHORTS

NO SWEATPANTS

NO WINDSUITS (Except athletic teams allowed to do so on game days)

No camouflage pants.

Name brand sweatshirts and pullovers are also allowed.

Boys have to wear socks at all times.

No flip-flops or sliders.

Boys must be cleanly shaven at all times. No beards, mustaches, or goatees. This also applies at school events during the holidays.

Tank tops, muscle shirts, and body shirts are not to be worn.

Caps and hats are not to be worn during school hours.

Boys cannot have earrings.

Dress code is still in effect during exam week.

No visible tattoos.

No house slippers.

#### GIRLS:

Midriff tops, halter-tops, halter dresses, and extremely short or tight skirts are not allowed.

Spaghetti straps are not to be worn.

Pants cannot be torn, ripped or frayed.

Walking shorts may be worn. Shorts should be hemmed no higher than 4 inches above the back of the knee. **NO GYM SHORTS.**

Leggings will be allowed on a temporary basis, but cannot be worn with a tshirt; if it continues to be sloppy, it will not be allowed in the near future.

No caps or hats.

T-shirt rules are the same as the boys.

No visible tattoos.

A maximum of three earrings per ear is allowed. No piercing is allowed in the nose or tongue.

No sliders or house slippers are to be worn.

All tops must have a respectable neckline.

Anyone not complying with the rules will be sent to the office and asked to change. If a child has to leave school in order to comply with the rules, zeroes will be given for every class missed until they return. Parents will be allowed to bring a change of clothes to the student out of dress code. Both parents and students are aware of what is allowed and what is not allowed...should either have a question about whether something is allowed or not, should call and ask the office before showing up to school out of dress code.

#### Hairstyles

Boys: Hair should be neatly groomed at all times. As stated earlier, if a teacher says that the student's hair is too long, then the student will need to get a haircut. See dress code. **NO EXCESSIVE HAIR COLORING. NO DREADLOCKS, PONYTAILS, etc.**

Girls: **NO EXCESSIVE HAIR COLORING TO BE DETERMINED BY THE HEADMASTER**

Anyone not in compliance with the hairstyle rules will be notified in person, and their parents will be notified by email. The school is not concerned with who always cuts their child's hair or with having to wait to get a scheduled hair appointment. Feel free to contact the office and we will be happy to give you the name and numbers to barbers who cut hair on a daily basis.

### Parents' Responsibility

DELTA ACADEMY FEELS THAT IT IS THE RESPONSIBILITY OF THE PARENTS TO SEE THAT THEIR CHILD CONFORMS TO THE DRESS AND HAIR CODE THAT HAVE BEEN ESTABLISHED BY THE SCHOOL BOARD. IF THE PARENTS WILL NOT ACCEPT RESPONSIBILITY IN THIS AREA, DELTA ACADEMY WILL BE FORCED TO ASSUME THIS RESPONSIBILITY FOR THEM.

### Visitors:

Visitors are welcome at Delta Academy; its doors are always open to parents and others interested in the school. It is the desire of the school staff to acquaint friends with all the offerings of the school. Please use the entrance next to the Headmaster's Office. This policy will help insure the safety of all concerned. All visitors, including parents, need to check in at the Headmaster's Office.

### General Student Information

**Athletics:** A diversified program of athletics has been in effect at Delta Academy for a number of years, and it is designed to appeal to the interest of as many students as possible. All students are encouraged to find a place somewhere in the athletic program of the school and should consider themselves a definite and necessary part of the activities of the school. The athletic program for the boys includes football, basketball, baseball, track, and tennis. The athletic program for girls includes basketball, fast pitch softball, track, tennis, and cheer.

**Corridors:** In passing through corridors to classes, or in entering or leaving the building, please be as quiet as possible. Always keep to the right and do not block the corridors by stopping to talk or by playing. Screaming and whistling are out of place in any hall or corridor.

**Break:** During this time, students are allowed to get food and take a short break in the lunchroom. Students are to keep all food and drink out of the halls and rooms. **FOOD IS TO REMAIN IN THE CAFETERIA OR IN PICNIC AREA AT ALL TIMES.** All students is grades 7-12 should stay out of the building during break and lunch, unless they are given permission by the proper authority.

**Class Officers:** Class officers will be elected during the first nine weeks of the school term. Each class shall elect a President, Vice-President, Secretary, Treasurer, and Reporter and two Student Council Representatives. All officers must have attended Delta Academy the previous semester and all must have passed all classes the year before. The President and Vice President must have also maintained an 85 or above average.

**Lunch Service:** Students will eat their lunches in the place provided by the school. All students are expected to report for the lunch period regardless of whether they plan to eat or not. Extremely loud talking, breaking the line, or playing will not be tolerated in the lunchroom. Dispose of all trash in a waste

receptacle before leaving the building and place drink cans in the proper container. Failure to comply with this policy will result in forfeiture of break/lunch privileges for the individual/group.

Daily Announcements: Announcements will be made each morning over the intercom and a morning report will be delivered to each classroom. Students, teachers, or organizations desiring to have announcements made should write them in the form desired and turn them in to the Headmaster's office. Announcements should be as brief as possible and turned in to the office by 7:55 am. The Headmaster should approve announcements concerning non-school activities. The Headmaster must approve all announcements before they are made to the student body.

General Information: Students must be enrolled at Delta Academy before participating in any school activity. This includes summer athletic and cheerleader activities.

### Asbestos Management Program

Delta Academy has a Management Plan in place for dealing with asbestos in our physical plant. This plan and all necessary data, inspection reports, and locations are on file and available to parents, patrons, and employees.

Delta Academy is surveyed yearly by a trained LEA designated person and a certified asbestos inspector conducts a three-year re-inspection. Although there only minimal amounts of asbestos in our facility and there is no danger to students and staff, we want you to be aware.

### Emergency Information:

Fire and tornado drills are of importance in training students to conduct themselves in an emergency that might affect the entire student body.

Fire and tornado drills will be held regularly at announced and unannounced times. When the signal is given, the teacher will direct the class as to the procedure for leaving the room and where the students are to go. All teachers will be familiar with the fire drill and tornado drill bulletin concerning their particular room.

Fire Drill: A series of short rings of the bell

Tornado Drill: A long continuous ring of the bell

All emergency drills are serious business and students should view them as necessary training in the art of survival. Student Weather Monitors will be used to help administration and teachers conduct drills.

Medicines: Parents are required to provide the school with written permission to provide students with nonprescription or prescription medication. Written permission must also be on file, including doctor's permission, before Delta Academy personnel will be allowed to administer any nonprescription or prescription medicine. Any medicine that a student takes on a regular basis should be included in the information sheets that are to be filled out by the parent. The information sheet should also include any allergies that the student may have.

Severe Weather: Students will be kept at school during severe weather alerts.

School Closing Due to Inclement Weather: Information pertaining to closing of school due to weather conditions will be sent out on Jupiter. This information will also be passed along to WREG News Channel 3 and Action News 5, both out of Memphis.

### Annual Patrons Meeting

The annual meeting of Patrons of the Quitman County Educational Foundation shall be held each year in Marks, Quitman County, in the month of March. Each parent/guardian of a student attending Delta Academy is considered a patron.

### Mothers' Club/Booster Club

Every mother of a Delta Academy student is automatically a member of the Mothers' Club. Every parent or guardian of a Delta Academy student is considered a member of the Booster Club.

The Mothers' Club and the Booster Club rely heavily on the proceeds from the concession stand to supplement academic and athletic programs at Delta. In order to assure adequate workers at the concession stand, it is necessary for all parents/guardians to participate.

### Election of Directors

The directors shall be elected annually by a majority of those present and voting at the annual membership meeting. Each director shall serve a three-year term. No director shall receive compensation for his/her service.

2017-2018 Members: Eric Patterson - President, Gerald White - Vice President, Bill Graeber - Treasurer; Mike Mills, Ray Crawford, and Don Haynes. Also attending board meetings in non-voting capacities are the Booster Club President and the Mothers' Club President.

## What-To-Do-If

1. You are detained by a teacher or the Headmaster and you are late to class or activity: Obtain from the person who detains you a written excuse stating the reason you are late.
2. You are tardy: Sign in in the office before you go to class.
3. You have been absent: Pick up an admit slip in the office and turn in your excuse for missing school the day you come back.
4. You wish to make a phone call: USE THE TELEPHONE IN THE OFFICE...if there is even a thought that your child used their cellphone during school hours to get their parent/guardian to call the school for any reason whatsoever, the phone will be taken and the penalty for not having their cell phone in their cell phone locker will be administered.
5. You are ill and need to go home: USE THE TELEPHONE IN THE OFFICE TO CALL HOME.
6. When you want information concerning colleges: Consult the Guidance Counselor.
7. You wish to participate in some sport or school activity: Contact the coach or sponsor.
8. You wish to leave school before the regular dismissal time: Bring a written note from a parent prior to the beginning of school to obtain the Headmaster's approval. This is the protocol for early dismissal. The office does not have to honor any other method.
9. You need help concerning your program of studies: See the Headmaster or Guidance Counselor.
10. If in doubt with any policy: Check with Administration.

## Clubs and Organizations:

Since classroom work deals with the mental or intellectual values associated with various subjects, and there is little opportunity for students to practice all of the fundamentals they are supposed to learn in various classes, the organization of clubs came about to afford a means of putting into practice the things that lie beyond the ordinary scope of curriculum.

The purpose of clubs and associated organizations at Delta Academy are:

1. To increase fellowship and cooperation among groups of similar interest
2. To broaden the interest of students in different areas
3. To motivate and enrich classroom work
4. To develop worthwhile social ideals, attitudes, and habits
5. To develop a sense of responsibility and leadership qualities

Homecoming Court representatives must have attended Delta Academy the previous semester.

Student Council: The general theme of this group is the improvement of the pupils and the school. It is comprised of a President, Vice President, Secretary, Treasurer, and two representatives from each grade of grades 7-12.

Senior Beta Club: The Senior Beta is an honorary organization open to outstanding students in the 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grades. Members are selected on the basis of scholarship, leadership, and character. To be

eligible, students must have and maintain an overall average of 90 or higher. Induction in the Beta Club will be conducted at the beginning of the year based on the previous year's average.

Junior Beta Club: The Junior Beta is an honorary organization open to outstanding students in the 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup> grades. Members are selected on the basis of scholarship, leadership, and character. To be eligible, students must have and maintain an overall average of 90 or higher.

Interact: Student community service club sponsored by the Quitman County Rotary Club. The current membership and sponsor select student members. Interact scholarship nominees must have completed thirty hours of school or community service.

Delta Girls: Student campus service club that is open to grades 10-12. The current membership and sponsors select members.

Mu Alpha Theta: Math honorary club open to any student in grades 10-12 who display above average aptitude in mathematics. Active members are students who have completed four semesters of math and are enrolled in a fifth semester. The student must have 88 average in math courses and no failures in any other subject. The student must maintain this average and be enrolled in a math course to be considered an active member each year. Associate members are students who have completed semester of Algebra and who are enrolled in a semester of Geometry or Algebra II. The student must maintain an 88 average in math courses and have no failures in any other subject.

Cheerleaders: All rules pertaining to cheerleaders are held by the cheer sponsor. Academic eligibility requirements are the same as for athletes.

Delta Singers: Academic eligibility requirements are the same as for athletes and cheerleaders.

#### Athletics: Delta Academy Regulations

In order to remain eligible at Delta Academy, a student must pass four academic subjects each grading period. A student not passing four academic subjects when Progress Reports are posted will be placed on probation. A student not passing four academic subjects when Report Cards are posted will be ineligible until the next Progress Report is posted. If an ineligible player passes four academic subjects during the next grading period, eligibility will be restored. Athletic eligibility requirements will be based on each separate nine weeks grading period. Fall eligibility requirements will be determined by the previous yearly grades.

Letter jackets are provided by the Booster Club and are awarded to deserving athletes. This includes one jacket, letter, and number per student. The coaches are responsible for determining eligible students. Requirements for determining who is eligible to receive a jacket will be developed by the coaching staff and the Booster Club. Final decision is at the discretion of the Booster Club.

### Student Transportation Policy

In an attempt to ensure the safety of Delta Academy's students during travel to and from athletic and all school events, the Board of Directors of Delta Academy has adopted the following policy: When at all possible, students will be transported in school-owned vehicles driven by properly-licensed drivers. All students will be required to travel to the school-sponsored event with the school group. Students may ride back with their own parent. Delta Academy will not be liable for any student that does not ride back with his or her own parent. The school reserves the right to not allow any student to ride back with other parents, adults, or minors.